THE

LAKESIDE VILLAS

LAKE TAUPO, NEW ZEALAND

TIMESHARE RESORT



BODY CORPORATE S36074

Annual Report
2023

LAKESIDE VILLAS BODY CORPORATE NOTICE OF INTENTION OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of The Lakeside Villas Body Corporate S36074 will be held on Saturday 22nd July 2023

Resort Library, Lakeside Villas, Taupo: 12.30pm

A luncheon will be served from 12 midday prior to the meeting to enable owners to meet and join with the committee in discussing topics of mutual interest.

AGENDA

- 1. Welcome
- 2. Apologies
- 3. Matters Arising from the Minutes of 2022 Annual General Meeting
- 4. Adoption of the Annual Accounts
 To receive and consider the Chairman's report. Financial statements and auditors report
 for the year ending 31 December 2022, as contained in Lakeside Villas Annual Report.
- 5. Election of Chairperson of the Body Corporate
- 6. Election & Announcement of Body Corporate Committee Members
- 7. Other General Business

Procedure Notes

- The Resolutions in Agenda item 4-6 are ordinary resolutions and therefore are required to be passed by a simple majority of the votes of those Owners entitled to vote in person or by proxy.
- 2. The persons who are entitled to vote on the resolutions at this Annual General Meeting are those persons who will be the Owners at Lakeside Villas on Saturday 22nd July 2023.
- 3. You can participate by casting your vote in person or by proxy at the Annual General Meeting.
- 4. All owners entitled to vote at the Annual General Meeting may appoint a proxy to vote on their behalf. If you wish, you may appoint as your proxy "The Chairman of the Meeting". A proxy and voting form is also available on out website, if used, must be received at the Resort office by 1.00pm, Friday 21st July 2023.

LAKESIDE VILLAS TIMESHARE RESORT

96 Lake Terrace, Taupo 3330

Body Corporate S36074

MANAGEMENT COMMITTEE

LA Waimotu Auckland (Chairman)

SJ Hurn Palmerston North

IB Kemp Auckland

D Meredith Waipukurau

GJ Shearman Auckland

GD Tohill Auckland

MG Oakes New Plymouth

RESORT MANAGER

Cherie Gray-Ngata

AUDITORS

Kirsten Dixon, Silks Audit Taupo

INSURANCE BROKERS CROMBIE LOCKWOOD INSURANCE BROKERS

ADDRESS

P O Box 1196 Phone: 07 378 6706 TAUPO 3351 Fax: 07 377 0652

Web: www.lakesidevillas.co.nz Email: info@lakesidevillas.co.nz

Chairperson's Report

For the year ended December 31 2022

On behalf of your Body Corporate Committee and myself I am pleased to be reporting to all owners for the first time as Body Corporate Chairman and in preparation for the 2023 AGM.

The Years Activities for 2022

Firstly, I was honoured to take on the position here as Chairman to our dedicated Body Corporate Committee.

2022 has seen Villa Two and Four have been refurbished successfully. Owners and guests are raving about the changes. It was suggested by the Body Corporate to incorporate a second queen bed in the guest bedroom, and this is fast becoming the feature that is most requested when booking. Though the limit in occupancy remains the same it is great to see that people are receiving small changes with enthusiasm. We will continue to add these as we move forward where space permits in the Villa Units. All new refurbishments include a Smart Tv and with the successful implementation of New Wifi system these are also becoming popular. The Wifi continues to be upgraded with the intent that it will be completed prior to the May AGM. This has been no easy feat and thanks in large to Mike Oakes of the Body Corporate and Chris Berrriman we will soon have unlimited Wifi to each unit.

Other Maintenance included in 2023 of interest include a Large New Pool Heat Pump which services the heating requirements with ease and runs at a residential sound level so is considerate of neighbours. The Swimming pool also received somewhat of a Birthday and is looking spic and span with new tiles on walls, cobbles replaced inside and repaint. Special mention to Warryn for braving and unheated pool when needed. The Pool has also had a new cover installed as damage occurred during a School Holiday period. We continue to ask Parental Supervision at all times in the Pool. The last of the Villa windows have now been completed, tints on 2bedroom downstairs unit and Studio 20 and continual deck and outdoor furniture replacement where needed.

The planned maintenance for **2023** includes more Villa refurbishment. Managers Residence refurbishment to accommodate Manager and lift the value of the property. There is planned Maintenance on Turfed areas which include but is not limited to the Golf Course and Security upgrades in beginning stages of development.

Staff Room has been upgraded for the Hardworking Cleaners and we continue to appreciate their efforts.

Our 2023 September committee meeting includes an on-site resort inspection, any items/areas you would like us to look at, please inform the committee or management.

The ten-year maintenance plan has been included in this annual report.

Other Matters:

Health and safety remain at the forefront of Management and the protection of all guests, staff, contractors and visitors to Lake Side! Lakeside intends to purchase and install a Defibrillator for

emergency purposes and have purchased a Wheelchair to be kept onsite. Our evacuation plans and procedures have been updated and we continue to adapt to the ever-looming Covid developments.

The resort remains focussed on sustainability and future proofing for the future. Each owner and guest can contribute by recycling plastics, aluminium and cardboard in the many bins provided at Lakeside. However, we must applaud all those who have been implemental in the Lions Foundation collection for Wine tops and aluminium. We have sent 10 large boxes in the past few Months to the dedicated Cliff Macdonald who on our behalf completes the donation process. We hope to hear an update from him soon.

Annual Accounts:

The annual accounts for the year ended December 31 2022 are included with this report.

Even with the challenging times our reserves at the end of the year were \$117,170. A review of the financial statements is currently being completed by our auditor, Kirsten Dixon of Silks Audit, Taupo.

General:

Thank you again to all owners who have paid 2023 levies on time.

There have been 71 completed resales for 2022, our resort office fields many enquiries from interested purchasers, but our studio units remain very difficult to sell. In the interest of making the process more streamlined for owners the Body Corporate and Management are looking to create a new system with Management moving forward.

Your Management Team has said goodbye to Julie O'Connor at the very end of 2022 and welcomes Cherie Gray-Ngata as the New Manager.

Once again, we have been very fortunate to have members who are enthusiastic and committed to achieving the very best results for all at LSV.

Lakeside Villas Resort has once again been awarded Gold Crown Status by RCI and DAE in recognition for its quality and high standards. Congratulations to our Staff and Team of Lakeside Villas for another year of Solid Achievement.

The Body Corporate management committee I work alongside are- Graham Tohill, Geoff Shearman, Ian Kemp, Dawn Meredith, Mike Oaks, Suzanne Hurn

On behalf of this committee and I we would like to thank you all for your continued support and dedication to the Resort we all love.

Les Waimotu - Chairperson 2022

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STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31ST DECEMBER 2022

	2022	2021
REVENUE		
Interest Received	7,711	3,133
Maintenance Fees Received	830.955	829,260
Week 53	0	17,151
Administration fee for Rental Service	26,832	28,488
Revenue generated from sale of Internet & Phone Cards	184	165
Rental Income from Staff Accommodation (Note 8)	15,300	15,600
Income Generated from Resort Activity (Note 2)	16,350	12,658
TOTAL REVENUE	897,332	906,455
OPERATING EXPENSES		
Occupancy Expenses	279,874	279,402
Ownership Expenses	437,150	431,607
General & Administration Expenses TOTAL OPERATING EXPENSES	95,510 812,534	93,917 804,926
TOTAL OPERATING EXPENSES	012,334	004,920
NET SURPLUS AFTER OPERATING EXPENSES	84,798	101,529
Taxation Expense (Refund) (Note 1)	2,159	876
SURPLUS BEFORE RESORT IMPROVEMENTS & REFURBISHMENT	82,639	100,653
Refurbishing 1 Villa Apartment	79,189	37,797
Less Cost of Resort Improvements (Note 7)	43,395	- , -
,	<u>53,310</u> (39,945)	9,546
NET SURPLUS TRANSFERRED TO UNIT HOLDERS FUNDS	(39,945)	9,546
STATEMENT OF MOVEMENTS IN UNI	T HOLDERS FUND	S
FOR THE YEAR ENDED 31ST DE		
	2022	2021
Unit holders Funds at start of the Year	157,115	147,569
Adjustment for historical equity difference	,	,
	(30.045)	0.546
Plus Net surplus for year	(39,945)	9,546
TOTAL UNIT HOLDERS FUNDS	117,170	157,115
UNIT HOLDER FUNDS AT THE END OF YEAR	117,170	157,115
	,	,

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31ST DECEMBER 2022

	2022	2021
Occupancy Expenses		
Electricity	73,923	87,817
Unit Complimentaries	13,034	13,584
Laundry Supplies and Wages	24,949	28,125
Cleaning Costs	154,587	140,956
Waste Disposal	3,635	3,346
Hospitality	4,772	2,301
Staff Training	2,760	1,581
Armourguard	2,214	1,690
	<u>279,874</u>	279,400
<u>Ownership Expenses</u>		
R & M Buildings - Replacement Whiteware	898	3,000
R & M Buildings - Interior & Exterior Including Heatpump Replacement	42,787	39,231
Grounds and Gardens	11,161	21,759
Spa Pools and Swimming Pool	11,595	8,342
Recreation	2,397	4,166
Television	26,325	22,095
Resort Salaries	173,508	158,884
Stock Replacement	19,103	28,476
Telephone & Tolls	13,098	15,861
Rates	60,523	56,843
Insurance	27,491	22,303
Wages - General Hand	<u>48,264</u>	50,647
	437,150	431,607
General & Administration Expenses		
Accident Compensation Levy	802	917
Audit Fees	7,091	4,557
Bank Charges	2,876	1,722
Staff Holiday Entitlements	-4,771	-3,967
Non-recoverable Bad Debts	41,430	38,990
General Expenses	7,050	1,431
Secretarial Fees	2,566	16,126
AGM Expenses	1,675	1,622
Meeting Expenses	16,611	10,838
Computer Costs	5,950	5,711
Motor Vehicle Expenses	3,426	3,219
Postage, Printing & Stationery	8,758	10,388
Subscriptions (EMA)	2,048	2,364
	95,512	93,918
Refurbishing and Upgrading Expenses		
Common Property & Resort Improvements	43,395	53,310
Refurbishing Villa Apartment	79,189	37,797
	122,584	91,107

THE LAKESIDE VILLAS BODY CORPORATE \$36074

STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER 2022

	2022	2021 \$
UNIT HOLDERS' FUNDS		
Accumulated Unit holders' Funds	117,170	157,115
TOTAL UNIT HOLDERS' FUNDS	117,170	157,115
Represented by:	3	
CURRENT ASSETS	***************************************	
Cash at Bank	535,419	572,622
Short Term Investments (Note 4)	262,860	258,416
Tax Refund Due	0	74
Accrued Interest	236	58
TOTAL CURRENT ASSETS	798,515	831,170
TOTAL ASSETS	798,515	831,170
LESS CURRENT LIABILITIES		
Accounts Payable	28,077	41,467
GST Payable	42,948	55,213
Employee Entitlements	7,574	12,345
Tax to Pay	68	12,040
Accrued Expenses	38,781	26,697
Maintenance Fees Received in Advance 2022	00,701	533,475
Maintenance Fees received in Advance 2023	558,575	000,470
TOTAL CURRENT LIABILITIES	676,023	669,197
NON-CURRENT LIABILITIES		
Maintenance Fees Received in Advance 2024	4,837	0
Maintenance Fees Received in Advance 2025	485	4,858
TOTAL NON-CURRENT LIABILITIES	5,322	4,858
TOTAL LIABILITIES	681,345	674,055
NET ASSETS	117,170	157,115
Les liberistes CHAIRPERSON	3rd July 2023 DATE	
D. Menedith	3rd July 2023	
COMMITTEE MEMBER	DATE	

STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 31 DECEMBER 2022

REPORTING ENTITY

The Lakeside Villas Body Corporate DPS S36074 is a body corporate registered under the Unit Titles

Act (2010). Lakeside Villas is a Timeshare Resort with 28 apartments representing 1428 unit/weeks.

STATEMENT OF COMPLIANCE

These financial statements are special purpose and have been prepared for taxation purposes and for internal management purposes. The financial statements are presented in accordance with the Unit Titles Act 2010, the Unit Titles Regulations 2011, the Tax Administration (Financial Statements) Order 2014 and principals contained in the Income Tax Act 2007. The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly, these financial statements should only be relied on for the expressly stated purpose.

MEASUREMENT BASE

The measurement base adopted is that of historical cost. Reliance is placed on the fact that the Body Corporate is a going concern. The special purpose financial statements have been prepared on an accrual basis.

SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied.

Revenue policies

Maintenance levies are recognised on an accruals basis. Levies received from members prior to the reporting date are recorded as Maintenance Fee Received in advance and are classified as a current or non-current liability according to the period that the levy relates to.

Interest received is recognized as it accrues, using the effective interest method.

Rental income is recognized on an accruals basis.

Net proceeds from resales are recognised as received.

Goods and Services Tax

All amounts are shown exclusive of Goods and Services Taxes (GST), except for receivables and payables which are shown inclusive of GST.

Fixed Assets

Assets purchased are not capitalised but are expensed in the year of purchase.

Debtors

Debtors are stated at estimated realisable value after providing against debts where collection is doubtful. Bad debts are written off during the period in which they are identified.

Taxation

Income Tax is accounted for using the taxes payable method.

Short-term Investments

Investments (Term Deposits) are shown at initial investment value.

Stock on hand

Stock on hand is recognised at the lower of cost or net realisable value.

Changes in Accounting Policies

The Body Corporate transitioned on 1 January 2014 from preparation of general purpose financial information in accordance with generally accepted accounting practice in New Zealand ("NZGAAP") to special purpose financial reporting. The transition had minimal impact on the accounting policies of the Body Corporate.

1.	Taxation	0000	2024
		2022 \$	2021
	Investment Income Received	⋾ 7,711	\$ 3,133
	Adjustment for permanent differences		
		7,711	3,133
	Taxation @ 28%	2,159	877
	Taxation Expense	2,159	877
	Resident Withholding Tax Paid	2,017	1,004
	Withholding Tax Payabe / (Refund)	142	(127)
	Tax to pay from prior year	(74)	53
	Nett Income Tax Payable / (Refund Due)	68	<u>(74)</u>
2.	Income Generated from Resort Activity Generated	2022	2021
	Commission Received	861	1,890
	Net Proceeds from Resales44,534Less Land Information NZ Fees10,730Less Administration Fees28,102	5,702	1,578
	Sundry Income Previous Year Maintenance Levies Total of Income Generated	970 8,817 16,350	1006 8,184 12,658

3. Bad Debts

Bad debts to the value of \$41,430 incurred in the 2022 year have been written off (2021: \$38,990)

THE LAKESIDE VILLAS BODY CORPORATE \$36074

Notes to the Financial Statements for the year ended 31 December 2022

4. Short Term Investments

			2022 \$	2021 \$
	Rate	Maturity	Amount	Amount
ANZ Bank Serious Saver	0.7		1,241	
ANZ Bank Direct On Line	1.95		1,019	
ANZ Term Deposit	4.55	26.06.23	103,650	
ASB Savings Plus	1.55		1,328	
ASB Term Deposit	4.55	27.06.23	53,661	
ASB Term Deposit	4.45	26.06.23	101,961	
			262,860	
ANZ Bank Serious Saver	0.1			989
ANZ Bank Direct On Line	0.15			1,014
ANZ Term Deposit	1.5	27.06.22		102,120
ASB Term Deposit	1.3	27.06.22		52,887
ASB Term Deposit	1.3	27.06.22		100,577
ASB Savings Plus	0.05			829
				258,416

5. The Lakeside Villas Rating Valuation

The 2022/23 rates have been set in accordance with the Local Government (Rating) Act 2002 and Taupo Districts Councils rating policy as set out in the Long term Plan.

Taupo District Council rates each unit according to individual valuation.

The current valuation was issued as a result of General Revaluation.

Valuation Number 7311 1300 A - 073110300AB

Land Value 7,485,000
Improvement Value 5,000,000
Capital Value 12,485,000

This Rating Valuation is dated as at the 1st July 2022.

6. Related Party Transactions 2022 Schedule of Ownership at Lakeside Villas by Current Committee Members:

C ~ m	mittee	11/0~	

	Unit	Week
Hurn SJ	15	14
	19	1
	29	2
	24	1
I Kemp	5	52
D Meredith	4	1
	1	2
	7	49
	6	20
M Oakes	8	2
	12	2
	2	2
	2	3
	2	4
GJ Shearman	6	17
GD Tohill	8	32
	15	24
LA Waimotu	29	52
	24	47

7. Refurbishment & Common Property Expenses

. , .	2023
	\$
Deck opposite office	1,080
Rapid Antegen test kits	552
Swimming Pool heatpumps	13,253
Wheelchair	200
Exterior Paitning	7,500
Upgrade Villa Windows	5,760
Internet Upgrade	<u> 15,050</u>
	43,395

	2021
	\$
Upgrade Office Computers + Modem	4,868
Resort WiFi Upgrade	11,953
Committee Hospitality	1,551
Tiltaway Bed	4,502
General Outdoor Improvements	3,136
Outdoor Table	4,000
Exterior Painting	2,831
Cobbles supply Supply and Fitted	4,600
Windows Tints for Windows	4,827
Development of Communual Spa Deck	11,042
	53,310

THE LAKESIDE VILLAS BODY CORPORATE \$36074

Notes to the Financial Statements for the year ended 31 December 2022

8. Rental Income from Staff Accommodation

 2022
 2021

 \$
 \$

 Rental income
 15,300
 15,600

On-site accommodation is provided for the Resort Managers. The value of rent is accounted for in their remuneration and taxed in accordance with IRD requirements.

9. Long Term Plan

Under sections 116 and 117 of the Unit Titles Act 2010 the Body Corporate is required to establish and maintain a long-term maintenance plan and a separate fund to service this plan.

The Lakeside Villas Body Corporate maintains a Long Term Plan to 2030 includes a schedule and funding plan for the required maintenance.

10. Capital Commitments and Contingent Liabilities

The Body Corporate has committed to upgrading the WiFi around the Resort. for a cost of approximately \$55,000. As at 31.12.22 the Resort has been invoiced \$12,000 for work in progress.

The Body Corporate endorses a credit card for the Managers use. The limit is \$2,000.

11. Subsequent Events

The Body Corporate does not have any subsequent events that require disclosure (2021: Nil)

THE LAKESIDE VILLAS REVISED REFURB CAPITAL IMPROVEMENTS SCHEDULE FROM 2019 - 2030

The long-term maintenance plan must cover a period of at least 10 years from the date of the last review of the plan

		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028 N	2029 ew Refurb Round
Current Refurbishing schedule comme												
Villas	13				4	3		2	2			
1 Bed	4									4		
2 Bed	3		2									
Studio	8						7					
										1		
TOTAL UNITS	28	3	2		4	3	7	2	2	5 E	kternal Painting	
New Refurbishing Schedule commenc	ing 2018										150,000	
Current Villa Costs												
Refurb costs 2019	40,000	90,000										
Refurb costs 2021	40,000				180,000	135,000		90,000	90,000			
	•				·	ŕ		•	•			
1 Bed (4)												
Full refurb	25,000									140,000		
Current Refurb Costs	20,000											
2 Bed (3)												
Full refurb 2019	35,000		70,000									
Refurb incl replacing kitchen ber	45,000											
a												
Studio (8)	05 000											
Full refurb	25,000						475.000			20000		
	25,000						175,000			30000		
TOTAL REFURB		N/A 123,102	70,000		180,000	135,000	175,000	90,000	90,000	170,000	150,000 N	ew Refurb Round
Annual surplus		164,656	160,000	164,000	160,000	160,000	160,000	160,000	160,000	160,000	150,000	160,000
Opening reserves		102,232		107,569	267,569	227,569	232,569	197,569	247,569	297,569	267,569	247,569
Other Income		102,232	100,889	107,303	201,309	227,309	232,309	197,309	241,505	297,309	207,309	247,309
Net one-off Levy from Villa Owners		546										
Week 53		545		16,000								
Additional Income Generated				.5,555								
Funds available		267,434	267,191	287,569	427,569	387,569	392,569	357,569	407,569	457,569	417,569	407,569
Overruns Operating expenses		61,757	22,699		400.000	405.000	475.000	00.055	00.000	470.000		405.000
Proposed Refurb expend		123,102			180,000	135,000	175,000	90,000	90,000	170,000		135,000
Villa Window Aluminium Joinery		60,869	15,990								150 000	
Exterior Painting of Resort		12,128	12,025								150,000	
Security Cameras		3,276	11,720 34,678	20.000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20.000
Capital & Common Property expenses Closing available reserves		6,302		20,000 267,569	227,569	232,569	197,569	20,000 247,569	20,000 297,569	267,569	247,569	20,000 252,569
Add back minimum reserve		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Closing total reserves		46,302		307,569	267,569	272,569	237,569	287,569	337,569	307,569	287,569	292,569
C.Cog total leserves		40,302	147,005	001,005	201,005	2,2,303	201,009	201,009	557,555	507,509	201,009	202,000

Points to Note:

- 1. 2 x 2 Bedroom units scheduled to be refurbished 2020
- 2. The Refurbishing costs are based on historic costs. There may be joinery and bathroom updates as it progresses.
- 3. Common Property Schedule is shown as an ongoing expense on the schedule. This varies greatly from year to year but we allow \$20,000 pa as an average
- 4. The Exterior Painting will be completed 2020 Proposed to be redone 2028
- 5. There is no allowance in the budget for re-roofing or spouting. Historically all spouting maintenance or replacement has been expensed against R & M.
- 6. Replacement of Villa Spa Pools in 2018 All communal spa pools replaced in 2018



Certificate of Insurance

AIG Insurance New Zealand Limited

Tuesday, 26 April 2022

The following insurance policies have been arranged on behalf of the mentioned Insured and are subject to the Policy wordings and endorsements issued on the Insured's behalf.

Insured:	The Lakeside Villas Timeshare Resort Body Corporate S36074					
Period of Insurance:	For the 2022 Financial Year - 4pm on 31st December 2021 to 4pm on 31st December 2022					
Policy Number:	SBS11738					
Situation of Risk:	96 Lake Terrace, Taupo					
	 →Material Damage Insurance Policy: Buildings \$17,032,000 Replacement Value, and Contents & Plant \$950,000 Replacement Value. 					
Insurance Policies and Sum insured:	 →Business Interruption Insurance Policy: Maintenance Levy Reimbursement \$829,260 Additional Costs of Working \$100,000 Claim Preparation Costs \$50,000 Indemnity Period 12 months. 					
	 → Liability Insurance Policies: Public Liability \$2 million, Statutory Liability \$1 million, Employers Liability \$500,000, and Association Liability \$500,000. 					
Insurer:	AIG Insurance New Zealand Limited					
Deductible:	Agreed as per the policy Schedules					
Interested Parties	N/A					
Coverage	All other terms & conditions as per the agreed Policy Wording					

Insurer financial strength rating

Insurance (Prudential Supervision) Act 2010 - AIG Insurance New Zealand Limited has an A (Strong) insurer financial strength rating given by Standard & Poor's (Australia) Pty Ltd. The rating scale in summary form is:

AAA Extremely Strong BBB Good CCC Very Weak Extremely Weak AA Very Strong BB Marginal CC Strong В Weak С Regulatory Action

Plus (+) or minus (-): The rating from 'AA' to 'CCC' may be modified by the addition of a plus or minus sign to show relative standings within the major rating categories.

Further details of the rating scale can be found at www.aig.co.nz

Signed on behalf of the Insurer



AIG Insurance New Zealand Limited



AIG Insurance New Zealand Limited

The AIG Building, Level 19

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(<u>Also</u> insured but with Zurich Auto Insurance is Comprehensive Commercial Motor Vehicle Insurance on your 1994 Toyota Ute EYZ886 with Sum Insured being the current market value up to \$7,000+GST and your 1983 Trailer Rego 7239F with Sum Insured being the current market value up to \$2,000+GST.)

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